

Minutes of the Management Committee Meeting of Lake Baroon Catchment Care Group

Thursday May 18th 2023
455 North Maleny Rd, Maleny

The meeting commenced at 6.30pm
Peter Stevens - Chair

0153.1 Welcome and Apologies

Attendance:	Peter Stevens	President	Marek Malter	Committee Member
	Bob Philpot	Vice President	Warwick Nash	Member
	Steven Lang	Secretary	Mark Amos	Manager

Apologies: Winston Johnston, Tim Odgers, Neil MacLeod, Peter Pamment, Steve Skull, Keith Schelberg, Heather Spring, Paul Gilmour-Walsh.

0153.2 Minutes of the last Management Committee Meeting of LBCCG, held on Thursday March 9th 2023

Motion: *That the Minutes of the previous meeting, as circulated, be accepted*

Moved: Steven Lang

Seconded: Bob Philpot

CARRIED

0153.2.1 Business arising from minutes

Many thanks to the Staff for organising the visit to the Bunya Block.

0153.3 Correspondence

Correspondence tabled (see Attachment1: Correspondence)

Motion: *That the Correspondence inwards and Correspondence outwards for March 2023 be endorsed*

Moved: Bob Philpot

Seconded: Marek Malter

CARRIED

0153.3.1 Business arising from Correspondence

0153.4 Treasurer's Report

Motion: *That the Treasurer's Report as presented be accepted (Treasurer absent)*

Motion: *That the Treasurer's Payment Schedule for April 2023 be endorsed*

Moved: Bob Philpot

Seconded: Peter Stevens

CARRIED

0153.4.2 Business Arising from Treasurer's Report - nil

0153.4.3 Internet Banking Authority for Payment and transfers

Motion: *The following business to be added to the approved external transfer list at Bank Of Queensland*

Alan Wynn – Gardening (ABN: 378 352 302 82)

Moved: Bob Philpot

Seconded: Steven Lang

CARRIED

0153.4.4 Business Arising – nil

0153.5 Priority Business

0152.5.1 Nil

0153.6 Reports

0153.6.1 Manager: Mark Amos

Motion: *That the reports be accepted*

Moved: Steven Lang

Seconded: Bob Philpot

CARRIED

0153.7 General Business

0153.7.1 Work Health and Safety Report

No incidents reported

0153.7.2 Annual Work Plan Update

The DRAFT 2023-24 Annual Work Plan – Source Protection has been approved by Seqwater pending very minor changes. The final Plan was emailed to Committee one week prior to meeting for review.

Motion: *That the final 2023-2024 Annual Work Plan – Source Protection be approved*

Moved Peter Stevens

Seconded Bob Philpot

CARRIED

0153.7.3 Staff Reviews

Peter has completed employment reviews with all staff and has been impressed by all performances under heavy work-loads. To help with high inflation rates Peter tabled a spreadsheet of pay increases for staff.

Motion: *That the staff wage increases as presented be approved and take effect from July 1 2023, subject to review by the Treasurer*

Moved Bob Philpot

Seconded Marek Malter

CARRIED

0153.7.4 Staff Leave

Mark Amos – 02 June – 19 June 2023

It is anticipated that it will be difficult to form a quorum for the June meeting particularly when Mark will not be available either. The June meeting will be called as per usual but may not proceed due to the above unavailability.

1. Staff reports will be limited to two per meeting
2. The Manager will not present an official report but rather present information either during the Treasurers Report or during General Business
3. Staff members not presented at the meeting will not be required to attend
4. At least two meetings per year (May and as required) staff will not be required to attend to allow the committee to discuss the review process and other confidential information.

The next meeting will be held on the June 8th 2023

Signature of the Chair: