

**Minutes of the Management Committee Meeting  
of Lake Baroon Catchment Care Group**

Thursday July 8<sup>th</sup> 2021  
455 North Maleny Rd, Maleny

The meeting commenced at 6.20pm

Peter Stevens - Chair

**0138.1 Welcome and Apologies**

<b>Attendance:</b>	Peter Stevens	President	Paul Gilmour-Walsh	Member
	Bob Philpot	Vice President	Marek Malter	Member
	Steven Lang	Secretary	Ryan Shojinaga	Visitor
	Heather Spring	Treasurer	Paul Mackay	Project Manager
	Keith Schelberg	Committee Member	Mark Amos	Manager
	Sally Watter	Committee Member	Matt Bateman	Project Manager

**Apologies:** Steve Skull, Luke Ferguson

**0138.2 Minutes of the last Management Committee Meeting of LBCCG, held on Thursday June 10<sup>th</sup> 2021**

**Motion:** *That the Minutes of the previous meeting, as circulated, be accepted*

**Moved:** Heather Spring

**Seconded:** Steven Lang

**CARRIED**

**0138.2.1 Business arising from minutes - nil**

**0138.3 Correspondence**

Correspondence tabled (see Attachment1: Correspondence)

**Motion:** *That the Correspondence inwards and Correspondence outwards be endorsed*

**Moved:** Sally Watter

**Seconded:** Bob Philpot

**CARRIED**

**0138.3.1 Business arising from Correspondence - nil**

**0138.4 Treasurer's Report**

**Motion:** *That the Treasurer's Report as presented be received*

**Moved:** Heather Spring

**Seconded:** Bob Philpot

**CARRIED**

**0138.4.1 Payment Schedule June 2021**

**Motion:** *That the Treasurer's Payment Schedule for June be endorsed*

**Moved:** Heather Spring

**Seconded:** Keith Schelberg

**CARRIED**

**0138.4.2 Internet Banking Authority for Payment and Transfers**

**Motion:** *The following business to be added to the approved external transfer list at Bank of Queensland*

Patrick Thomas (as approved by email)  
Workcover (BPay)

**Moved:** Heather Spring

**Seconded:** Peter Stevens

**CARRIED**

**0138.4.3 Strategic Planning Meeting Update**

Meeting still planned for later in the year. Heather has asked for the Committee to provide feedback prior to the meeting. Thanks to those that have responded.

**0138.4.4 Business Arising from Treasurer's Report - nil**

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**0138.6 Reports**

**0138.6.1 Project Manager – Paul Mackay, Dairy Program**

**0138.6.2 Manager – Mark Amos**

**Motion:** *That the reports be accepted*

**Moved:** Heather Spring

**Seconded:** Keith Schelberg

**CARRIED**

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**0138.7 General Business**

**0138.7.1 Work Health and Safety Report**

No incidents to report

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**0138.7.2 Staff Leave**

Luke Ferguson 9/7/2021 – 12/07/2021

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**0138.7.3 Bunya Block Implementation Plan**

The Bunya Block is a ten-year project to rehabilitate the 116-hectare ex-Porter/Mumford property located on the shores of Lake Baroon in the lower Obi Obi Creek catchment. Matt has produced a detailed plan in consultation with Seqwater for the Committee to review (emailed prior to meeting).

**Motion** *That the Committee endorses the draft Stage 2 Implementation Plan for the Bunya Block*

**Moved** Peter Stevens

**Seconded** Heather Spring

**CARRIED**

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**0138.7.4 Project Rationalisation Report**

At the end of each financial year LBCCG assesses all current projects. Projects that have been completed but still retain funds are rolled over into the Reserve Fund and projects

that are overspent are balanced from the Reserve Fund. A report and recommendations are provided by the Manager and Treasurer for the Management Committee to review.

**Motion:** *That the Committee endorse the recommendations of the Project Rationalisation Report 2020/2021*

**Moved:** Heather Spring

**Seconded:** Peter Stevens

**CARRIED**

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**0138.7.5 New Office Lease with Seqwater**

The lease with Seqwater expired on 30 June 2021. A renewal is required. Mark will complete the extensive paperwork required to apply. Possible application fee and likely extensive changes to existing lease.

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**0138.7.6 Other Business - nil**

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The meeting closed at 8.15 pm

***The next meeting will be held on Thursday August 12<sup>th</sup> 2021***

Confirmed this

day of

2021

Signature of the Chair: