

**Minutes of the Management Committee Meeting
of Lake Baroon Catchment Care Group**

Held by email
Thursday April 9th 2020

Peter Stevens, Chair

0125.1 Welcome and Apologies

Attendance:

Peter Stevens	President	Mark Amos	Manager
Heather Spring	Vice President	Paul Mackay	Project Manager
Bob Philpot	Treasurer	Matt Bateman	Project Manager
Steven Lang	Secretary	Luke Ferguson	Project Manager
Keith Schelberg	Committee Member	Claire Wynn	Office Manager

0125.2 Minutes of the last Management Committee Meeting of LBCCG, held on Thursday March 12th 2020

Motion: *That the Minutes of the previous meeting, as circulated, be accepted*

Moved: Steven Lang

Carried

Seconded: Peter Stevens

0125.2.1 Business arising from minutes -nil

0125.3 Correspondence

Correspondence tabled (see Attachment1: Correspondence)

0125.3.1 Business arising from Correspondence

Motion: *That the Correspondence inwards be accepted and Correspondence outwards be endorsed*

Moved: Keith Schelberg

Carried

Seconded: Heather Spring

0125.4 Treasurer's Report

Motion: *That the Treasurer's Report as tabled be accepted*

Moved: Keith Schelberg

Carried

Seconded: Peter Stevens

0125.4.1 Payment Schedule

Motion: *That the Treasurer's Payment Schedule for March – April be endorsed*

Moved: Keith Schelberg

Carried

Seconded: Heather Spring

0125.4.2 Business arising from Treasurer's Report – nil

0125.5 Priority Business

0125.6 Reports

0125.6.1 Project Manager – Luke Ferguson - CORE projects and Landslides

0125.6.2 Project Manager – Paul Mackay – Dairy Program

Motion: *That the reports be accepted*

Moved: Heather Spring

Carried

Seconded: Keith Schelberg

0125.7 General Business

0125.7.1 Work Health and Safety Report

COVID-19 response

Pandemic and Epidemic Policy and Procedure drafted

SWMS – 40 COVID 19 Infection control drafted

0125.7.2 Other Business

The next meeting will be held on Thursday 14th May 2020
Online via Zoom

Confirmed this

day of

2020

Signature of the President: