

**Draft**  
**Minutes of the Management Committee Meeting  
of Lake Baroon Catchment Care Group**

Held at 455 North Maleny Road, Maleny on  
Thursday February 13<sup>th</sup> 2020

The meeting commenced at 6.20 pm

**Peter Stevens, Chair**

**0123.1      Welcome and Apologies**

<b>Attendance:</b>	Peter Stevens	President	Mark Amos	Manager
	Heather Spring	Vice President	Paul Mackay	Project Manager
	Bob Philpot	Treasurer	Matt Bateman	Project Manager
	Steven Lang	Secretary	Luke Ferguson	Project Manager
	Warwick Nash	Guest	Claire Wynn	Office Manager
	Paul Gilmour-Walsh	Member		

**Apologies:**      S Watter, J McKay, S Skull, K Schelberg

**0123.2      Minutes of the last Management Committee Meeting of LBCCG, held on Thursday December 12<sup>th</sup> 2019**

**Motion:**      *That the Minutes of the previous meeting, as circulated, be accepted.*

**Moved:**      Heather Spring

**Seconded:**      Steven Lang

**CARRIED**

**0123.2.1      Business arising from minutes - nil**

**0123.3      Correspondence**

Correspondence tabled (*see Attachment 1: Correspondence*)

**Motion:**      *That Correspondence inwards be accepted and Correspondence outwards be endorsed.*

**Moved:**      Heather Spring

**Seconded:**      Peter Stevens

**CARRIED**

**0123.3.1      Business arising from correspondence - nil**

**0123.4      Treasurer's Report**

**Motion:**      *That the Treasurer's Report as tabled be accepted.*

**Moved:**      Bob Philpot

**Seconded:**      Heather Spring

**CARRIED**

**0123.4.1      Payment Schedule**

**Motion:**      *That the Treasurer's Payment's Schedule for December - February be endorsed.*

**Moved:**      Bob Philpot

**Seconded:**      Peter Stevens

**CARRIED**

123.4.2 Request to change the Treasurer contact details on Auskey and apply for My GovID

**Motion:** *That Robert Philpot be added to the Auskey account and that a My GovID be applied for.*

**Moved:** Peter Stevens  
**Seconded:** Heather Spring

CARRIED

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123.4.3 Request that Maleny Bookkeeping to be engaged to oversee the BAS reporting every quarter.

**Motion:** *That Maleny Bookkeeping be engaged to oversee the quarterly BAS reports.*

**Moved:** Heather Spring  
**Seconded:** Steven Lang

CARRIED

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123.4.4 Addition to MCU Internet Banking Authority for Payments and Transfers

**Motion:** *That Claire Wynn, Luke Ferguson, Noosa & District Landcare and Maleny Bookkeeping be added to our MCU Internet Banking Authority for Payments and Transfers (BPay).*

**Moved:** Peter Stevens  
**Seconded:** Bob Philpot

CARRIED

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123.4.5 Change to MCU Internet Banking Authority for Payments and Transfers

**Motion:** *That Mooloolah River Waterwatch & Landcare change of bank details be added to our MCU Internet Banking Authority for Payments and Transfers (BPay).*

**Moved:** Peter Stevens  
**Seconded:** Heather Spring

CARRIED

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123.4.6 Staff Debit cards

**Motion:** *That a staff debit card be authorised for Luke Ferguson.*

**Moved:** Peter Stevens  
**Seconded:** Heather Spring

CARRIED

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123.4.7 Bank of Queensland Debit Card account top-up

**Motion:** *That the Bank of Queensland Debit card account be topped up to \$15,000*

**Moved:** Peter Stevens  
**Seconded:** Heather Spring

CARRIED

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0123.4.8 Business arising from Treasurer's report - nil

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0123.5 Reports

0123.5.1 Manager - CORE projects and administration

0123.5.2 Project Manager – Dairy Program

**Motion:** *That the reports be accepted.*

**Moved:** Peter Stevens  
**Seconded:** Heather Spring

CARRIED

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Correspondence			
Inwards Correspondence from 11th December 2019			
Date	Notes	Action	Person
11-Dec-19	Premise (K Wockner) - Hopper Dairy Desktop assessment	File	MA
13-Dec-19	BMRG - bulletin	Circulate	SL
13-Dec-19	QLD Trust for Nature - EOI submission Koala Habitat Restoration Program	Consider	MA/M
13-Dec-19	Premise (K Wockner) - Hopper Dairy Proposal	File	MA
13-Dec-19	BMRG - Grant Writing Workshop	Circulate	SL
06-Jan-20	Seqwater (J O'Mara) DRAFT Flora, Fauna and Bushfire Hazard Assessment Report	File	MA/M
14-Jan-20	Unitywater - water main location and details	File	MB
15-Jan-20	Connecting Up - order for donated Microsoft Office 2019	File	CW
16-Jan-20	BMRG - bulletin	Circulate	SL
16-Jan-20	Seqwater (J. O'Mara) - DRAFT Bunya Block Land Management Plan	Commen	MB/M
16-Dec-19	Seqwater - supplier information request	Comple	MA
17-Dec-19	Hinterland Bush Links - Roving Restorers, Reesville 27/12/19	Circulate	SL
17-Dec-19	Sunshine Coast Council - confirmation of Grant application	File	MA
17-Jan-20	QWaLC (D. Ebenezer) - COC of Public Liability insurance (noting DTMR)	File	MA
19-Dec-19	Landcare Australia - notice of unsuccessful MLA grant application	File	MA
20-Jan-20	Hinterland Bush Links - Roving Restorers, Walli Mountain 3/2/19	Circulate	SL
20-Jan-20	Unitywater - F1055 form for working on easements	Comple	MB
21-Jan-20	BMRG - Carbon Farming workshop 7/2/2020	Circulate	SL
21-Jan-20	QWaLC - Naturally Together newsletter	Circulate	SL
21-Jan-20	Barung landcare - Volunteers needed for Wood Expo	Circulate	SL
23-Jan-20	BMRG - bulletin	Circulate	SL
24-Jan-20	Seqwater (J O'Mara) Inundation Flood Modelling for 398 Maleny Montville Rd	File	MB
22-Dec-19	Luke Ferguson - Project Management position acceptance	File	MA
24-Jan-20	Seqwater (J. O'Mara) - Baroon Pocket Dam Fire Management Plan	File	MB
24-Dec-19	Claire Wynn - Office Manager position acceptance	File	MA
24-Dec-19	Regenerative Agriculture Alliance - newsletter	Circulate	SL
28-Jan-20	Sunshine Coast Council Smartygrants - mid term Environment Levy Partnership report due	Comple	MA
29-Jan-20	Seqwater (A. Smolders) - Sunshine Valley Gazette re Obi Obi Creek water quality	Respond	MA
30-Jan-20	Maleny Bookkeeping - schedule of fees for BAS	Agenda	CW
31-Jan-20	Hinterland Bush Links - Little Yabba Bushcare 07/02/20	Circulate	SL
06-Feb-20	Smart Farms Small Grants - Maleny Sustainable Beef final report due	Comple	MA
06-Feb-20	BMRG - bulletin	Circulate	SL
06-Feb-20	Seqwater (J. O'Mara) - request for Eden Road Extension Project Plan costings	Comple	MA
07-Feb-20	Brush Turkey Enterprises - Newsletter	Circulate	SL
07-Feb-20	Department of Natural Resources - Changes to vegetation mapping - koala amendments	File	MA
08-Feb-20	QWaLC - Annual Insurance & Member survey	Comple	MA
09-Feb-20	Bridge Creek Bushcare - tree planting event 11/2/2020	Circulate	SL
11-Feb-20	Seqwater (C. Hodgkinson) - property inspection 13/2/2020	Prepare	MA
12-Feb-20	Barung Landcare - Glossy Black Cockatoo & Future Food for Glossies workshop, 3/3/2020	Circulate	SL

<b>Outwards Correspondence from 11th December 2019</b>			
<b>Date</b>	<b>Notes</b>	<b>Action</b>	<b>Person</b>
11-Dec-19	Dept Transport & Main Roads (T. Pedler) - Weed funding application	Sent	MB
12-Dec-19	Seqwater (J. O'Mara) - Premise Hopper Dairy Assessment	Sent	MA
17-Dec-19	QWaLC - (D. Ebenezer) - amendment to Public Liability policy to include DTMR	Sent	MA
17-Jan-19	Unitywater - request for advice on Unitywater easement works	Sent	MB
17-Jan-20	Dept Transport & Main Roads (T. Pedler) - request for advice on DTMR easement works	Sent	MB
17-Jan-20	Sunshine Coast Council - funding submission (Mary Cairncross books)	Sent	SL
23-Jan-19	Pacific Farms (J. Oosthuizen) - revegetation species list for approval	Sent	MA
29-Jan-19	Seqwater (A. Smolders) - response regarding Sunshine Gazette enquiry	Sent	MA
29-Jan-20	Sunshine Coast Council - acquittal (Cairncross books)	Sent	SL
29-Jan-20	Sunshine Coast Council (M. Call) - advice on wild dog control program (Bunya Block)	Sent	MB
29-Jan-20	Maleny Sustainable Beef members - proposed future workshop program	Sent	PM
30-Jan-20	Seqwater (J. O'Mara) - WH&S documentation for Eden Road workshop	Sent	PM
31-Jan-00	Seqwater (J. O'Mara) - Bunya Block Management Plan Stage 1 (DRAFT)	Sent	MB
04-Feb-20	LBCCG Members - Management Committee meeting 13/2/2020	Sent	SL
04-Feb-20	G. Palmer (Griffith Uni) - list of possible research sites	Sent	MA
07-Feb-20	Seqwater (J. O'Mara) - Eden Road expansion preliminary Project Plan costings)	Sent	MA