

**Minutes of the Management Committee Meeting  
of Lake Baroon Catchment Care Group**

Held at 455 North Maleny Road, Maleny on  
Thursday September 12<sup>th</sup> 2019

The meeting commenced at 6.10 pm

**Peter Stevens** Chair

**0120.1**            **Welcome and Apologies**

<b>Attendance:</b>	Peter Stevens	President	Tim Odgers	Seqwater
	Heather Spring	Vice President	Mark Amos	Manager
	Bob Philpot	Treasurer	Paul Mackay	Project Manager
	Steven Lang	Secretary	Matt Bateman	Project Manager
	Julian O'Mara	Seqwater		

**Apologies:**     K. Schelberg, S. Skull

**0120.2**            **Minutes of the last Management Committee Meeting of LBCCG, held on Thursday August 8<sup>th</sup> 2019**

**Motion:**            *That the Minutes of the previous meeting, as circulated, be accepted.*

**Moved:**            Bob Philpot

**Seconded:**        Peter Stevens

**CARRIED**

**0120.2.1**           **Business arising from correspondence - nil**

**0120.3**            **Correspondence**

Correspondence tabled (*see Attachment 1: Correspondence*)

**0120.3.1**           **Business arising from correspondence - nil**

**Motion:**            *That Correspondence inwards be accepted and Correspondence outwards be endorsed.*

**Moved:**            Steven Lang

**Seconded:**        Bob Philpot

**CARRIED**

**0120.4**            **Treasurer's Report**

**Motion:**            *That the Treasurer's Report as tabled be accepted.*

**Moved:**            Bob Philpot

**Seconded:**        Heather Spring

**CARRIED**

**0120.4.1**           **Payment Schedule**

**Motion:**            *That the Treasurer's Payment's Schedule for August - September be endorsed.*

**Moved:**            Steven Lang

**Seconded:**        Peter Stevens

**CARRIED**

0120.5 Priority Business

Tim and Julian briefed the meeting on the Seqwater purchase of the Mumford/Porter property.

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0120.6 Reports

0120.6.1 Manager - CORE projects and administration

0120.6.2 Project Manager – Landslide and Weed programs

**Motion:** *That the reports be accepted.*

**Moved:** Steven Lang

**Seconded:** Heather Spring

**CARRIED**

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0120.7 General Business

0120.7.1 Work Health & Safety Report

No incidents reported.

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0120.7.2 Staff Credit Cards

**Motion:** *That Lake Baroon Catchment Care Group asks the Bank of Queensland to set up an 'everyday account' with the names of the President, Secretary and Treasurer, and that this account be issued with three credit cards in the names of Mark Amos, Paul Mackay and Matt Bateman, and that this account be a restricted account for purchases only and not for cash withdrawal from ATMs etc.*

**Moved:** Bob Philpot

**Seconded:** Steven Lang

**CARRIED**

**Motion:** *That Lake Baroon Catchment Care Group requests that the Bank of Queensland set a \$10,000 monthly limit covering all three cards, with a daily limit of \$5,000. We further request monthly statements.*

**Moved:** Bob Philpot

**Seconded:** Steven Lang

**CARRIED**

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0120.7.3 Internet Banking Authority for Payments and Transfers – Maleny Credit Union Account

**Motion:** *That the following payees be added to the approved payee EFT list at the Maleny Credit Union.*

- Logan Plant Nursery Pty Ltd
- DN Billing & RJ Milner
- Mr LB Mason
- Green Voice Pty Ltd
- Wallum Nurseries Pty Ltd
- Macspred Pty Ltd
- Gympie & District Landcare
- Australian Taxation Office (BPay Transfers)

**Moved:** Heather Spring

**Seconded:** Peter Stevens

**CARRIED**

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**Attachment 1: Correspondence**

<b>Inwards Correspondence from 8th August 2019</b>			
<b>Date</b>	<b>Notes</b>	<b>Action</b>	<b>Person</b>
08-Aug-19	Noosa Landcare - Inspiring Stories workshop 15/8/2019	Circulate	SL
08-Aug-19	Maleny High School - Work Experience forms for Rohan Mackay	Return	MA
08-Aug-19	Hinterland Bush Links - Roving Restorers, Reesville 12/8/2019	Circulate	SL
09-Aug-19	QUT (J. Trofimovs) - monitoring equipment installation schedule	Confirm	MA/PM
09-Aug-19	Weed Spotters Network - Bulletin August 2019	Circulate	SL
09-Aug-19	QWaLC - Naturally Together newsletter	Circulate	SL
12-Aug-19	Healthy Land & Water - Nurture newsletter	Circulate	SL
14-Aug-19	Landcare Australia - MLA Landcare Grants	Apply	MA
15-Aug-19	Barung Landcare - Seed Collection & Propagation workshop 6/9/2019	Circulate	SL
15-Aug-19	BMRG - bulletin	Circulate	SL
16-Aug-19	Barung Landcare - Koala Friendly Dogs for Conservation 3/9/2019	Circulate	SL
21-Aug-19	Noosa Landcare - Ticks workshop, 19/9/2019	Circulate	SL
21-Aug-19	SCEC - Minutes of AGM	Circulate	SL
21-Aug-19	BMRG - Burnett Mary Regional Grants Program	Enquire	MA
21-Aug-19	Andrew Wallace MP - Stronger Communities Programme, EOIs	Enquire	MA
22-Aug-19	Barung Landcare - Bats on the Obi field walk, 2/9/2019	Circulate	SL
22-Aug-19	BMRG - bulletin	Circulate	SL
23-Aug-19	BMRG - Burnett Mary Regional Integrated Science Forum, 19/9/2019	Circulate	SL
26-Aug-19	Landcare Australia - MLA Landcare Grants application accepted	File	MA
26-Aug-19	Barung Landcare - Yarning about Culture, Language & Plants workshop 4/9/2019	Circulate	SL
28-Aug-19	Seqwater (J. O'Mara) - Bunya Block SOW draft for comment	Respond	MA/MB
29-Aug-19	BMRG - bulletin	Circulate	SL
30-Aug-19	Sunshine Coast Council Environment Levy Partnership - acquittal received	File	MA
30-Aug-19	Brush Turkey Enterprises - Wild About Life newsletter	Circulate	SL
30-Aug-19	SCEC - news	Circulate	SL
30-Aug-19	Barung Landcare - Winter newsletter	Circulate	SL
31-Aug-19	Ozzi Kleen - price increases	Respond	MA
02-Sep-19	Maleny High (V. Duffy) - plant identification	Respond	MA/MB
02-Sep-19	Hinterland Bush Links - Little Yabba Bushcare, 6/9/2019	Circulate	SL
03-Sep-19	Hinterland Bush Links - Maleny Showgrounds Bushcare, 8/9/2019	Circulate	SL
03-Sep-19	SCEC - Volunteer Support Survey	Respond	MA
03-Sep-19	QWaLC - 2019 State Volunteering Conference & State Landcare Awards	Circulate	SL
05-Sep-19	Healthy Land & Water - Nurture newsletter	Circulate	SL
05-Sep-19	MCU - News September 2019	Circulate	SL
05-Sep-19	Barung Landcare - Interpreting Place workshop, 21/9/2019	Circulate	SL
05-Sep-19	BMRG - bulletin	Circulate	SL
06-Sep-19	Brush Turkey Enterprises (S. Shaw) - Bunya plants, reveg. Materials & work	Respond	MA/MB
09-Sep-19	Barung Nursery (C. Burton) - LBCCG plant order	Respond	MA
10-Sep-19	Narelle McCarthy - Rural Water Management Program consultation		MA

<b>Outwards Correspondence from 8th August 2019</b>			
<b>Date</b>	<b>Notes</b>	<b>Action</b>	<b>Person</b>
09-Aug-19	LBCCG Committee - 2019 LBCCG AGM suitable dates	Sent	MA
09-Aug-19	Seqwater (J. O'Mara) - August LBCCG meeting staff Reports	Sent	MA
09-Aug-19	Seqwater (J. O'Mara) - request for dairy effluent system meeting	Sent	MA
13-Aug-19	Kealin Hanigan - invoice payment corrections & explanation	Sent	MA
14-Aug-19	S. Skull - advice on Geotech & Engineers engagement	Sent	MA
19-Aug-19	Stringybark Consulting - request for quote, DA Project Management	Sent	MA
19-Aug-19	LBCCG Committee - Mumford/Porter property sold	Sent	MA
19-Aug-19	Andrew Wallace MP - Stronger Communities Programme EOI request	Sent	MA
19-Aug-19	Hinterland Bush Links (S. Brieschke) - LBCCG membership details	Sent	MA
19-Aug-19	V. Richardson - solar pump installation update (Alcorn Creek Recovery)	Sent	MA
20-Aug-19	Protest Engineering (S. Kelly) - request for quote, DA Project Management	Sent	MA
21-Aug-19	LBCCG Committee & Invited Members - 2019 LBCCG Annual Lunch, Daisy's, 6/9/19	Sent	MA
22-Aug-19	National Landcare Program - Smart Farms Small Grants Progress Report (MSB)	Sent	MA
29-Aug-19	Seqwater (J. O'Mara) - Bunya Block SOW draft comments	Sent	MA
30-Aug-19	LBCCG Members - Annual General Meeting, 10/10/2019	Sent	MA
02-Sep-19	Maleny High (V. Duffy) - plant identification	Sent	MA
02-Sep-19	LBCCG Members - Management Committee meeting notification 12/9/2019	Sent	MA
02-Sep-19	Protest Engineering - reminder request for quote, DA Project Management	Sent	MA
04-Sep-19	V. Richardson - off stream water installation update (Alcorn Creek Recovery)	Sent	MA
04-Sep-19	Barung Landcare Nursery (C. Burton) - plant order	Sent	MA
10-Sep-19	Barung Landcare Nursery (C. Burton) - revised plant order	Sent	MA
11-Sep-19	Concept IT (N. O'Donnell) - website rebuild status	Sent	MA
11-Sep-19	Bob Philpot - LBCCG financials for meeting	Sent	MA