

**Minutes of the Management Committee Meeting
of Lake Baroon Catchment Care Group**

Held at 455 North Maleny Road, Maleny on
Thursday August 8th 2019

The meeting commenced at 6.10 pm

Peter Stevens, Chair

0119.1 **Welcome and Apologies**

Attendance: Steve Skull Committee Member Mark Amos Manager
 Matt Bateman Project Manager Paul Mackay Project Manager
 Bob Philpot Treasurer Paul Gilmour-Walsh Member
 Peter Stevens President Sally Watters Committee Member

Apologies: H Spring, S Lang, K Schelberg, D. Glasgow

0119.2 **Minutes of the last Management Committee Meeting of LBCCG, held on Thursday July 11th 2019**

Motion: *That the Minutes of the previous meeting, as circulated, be accepted.*

Moved: Bob Philpot

Seconded: Steve Skull

CARRIED

0119.2.1 **Business arising from correspondence - nil**

0119.3 **Correspondence**

Correspondence tabled (*see Attachment 1: Correspondence*)

0119.3.1 **Business arising from correspondence - nil**

Motion: *That Correspondence inwards be accepted and Correspondence outwards be endorsed.*

Moved: Steve Skull

Seconded: Bob Philpot

CARRIED

0119.4 **Treasurer's Report**

Motion: *That the Treasurer's Report as tabled be accepted.*

Moved: Steve Skull

Seconded: Bob Philpot

CARRIED

0119.4.1 **Payment Schedule**

Motion: *That the Treasurer's Payment's Schedule for July - August be endorsed.*

Moved: Steve Skull

Seconded: Bob Philpot

CARRIED

0119.4.2 **Business arising from Treasurer's report – nil**

0119.5 Priority Business - nil

0119.6 Reports

0118.6.1 **Manager** - CORE projects and administration

0118.6.2 **Project Manager** – Dairy and Beef programs

Motion: *That the reports be accepted.*

Moved: Sally Watters

Seconded: Keith Schelberg

CARRIED

0119.7 General Business

0119.7.1 **Work Health & Safety Report**

No incidents reported.

0119.7.2 **Leave Application – Paul Mackay**

Paul applied for leave commencing 16/9/2019 to 19/9/2019 (actual return to work).

The committee approves the leave application for Paul Mackay

0119.7.3 **2019 Annual General Meeting**

Tentative date of Thursday October 10 subject to availability of Management Committee members. Mark to email Committee to gauge availability. Thursday November 14 alternative date.

Guest speaker will be arranged.

0119.7.4 **Staff Credit/Debit cards**

Debit Cards are available from Bank of Queensland (LBCCG already has a Web Saver account with BOQ). A separate account can be set up with a monthly settlement to keep the balance at a predetermined amount (via a cheque transfer from MCU account which will satisfy prudence concerns). A \$10.00 monthly account keeping fee would apply.

Mark will provide financial details at September meeting to determine the monthly balance of the account.

0119.7.5 **Other Business** - nil

The meeting closed at 8.20 pm

***The next meeting will be held on Thursday 12th September 2019
at
The Lake Baroon Catchment Care Office, 455 North Maleny Road (5494 3775)***

Confirmed this _____ day of _____ 2019

Signature of the President:

Attachment 1: Correspondence

Inwards Correspondence from 11th July 2019			
Date	Notes	Action	Person
11-Jul-19	T. Espinoza (DNRM&E) - fish kill in Obi Obi Creek downstream of BPD	Respond	MA
11-Jul-19	Sunshine Coast Environment Council - SCEC Management Committee nominations	Circulate	SL
11-Jul-19	BMRG - bulletin	Circulate	SL
16-Jul-19	Sunshine Coast Council - Environment Levy Grants (projects) open	Consider	All
16-Jul-19	SCEC - bulletin	Circulate	SL
18-Jul-19	WorkCover - Accident Insurance Policy	File	MA
18-Jul-19	Seqwater - Integrity Policies Factsheet	File	MA
18-Jul-19	BMRG - bulletin	Circulate	SL
19-Jul-19	Hinterland Bush Links - Roving Restorers, Mooloolah 2/8/2019	Circulate	SL
23-Jul-19	East Coast TAFE (C. Willis) - drone presentation	Attend	MB
23-Jul-19	QUT (J. Trofimovs) - reconnaissance visit to Newsham landslip	Attend	PM/MB
25-Jul-19	Seqwater (T. Packer) - 2019/20 Contract Order for CORE funding	File	MA
26-Jul-19	Hinterland Bush Links - Little Yabba Bushcare, 2/8/2019	Circulate	SL
26-Jul-19	Sunshine Coast Council - Environment Levy Partnership Acquittal due 31/8/2019	Complete	MA
29-Jul-19	Hinterland Bush Links - Roving Restorers, Reesville 12/8/2019	Circulate	SL
31-Jul-19	Network Office - new printer Agreement	File	MA
01-Aug-19	QUT (J. Trofimovs) - Newsham landslip equipment installation update	Respond	MA
01-Aug-19	BMRG - bulletin	Circulate	SL
02-Aug-19	Regenerative Agriculture Alliance - news	Circulate	SL
02-Aug-19	SCEC - AGM notice	Circulate	SL
06-Aug-19	Hinterland Bush Links - Maleny Showgrounds Bushcare, 18/8/2019	Circulate	SL
07-Aug-19	QWaLC - Federal MP Communities Environment Program grants	Enquire	MA
Outwards Correspondence from 11th July 2019			
Date	Notes	Action	Person
12-Jul-19	LBCCG Committee - SCEC Management Committee nominations	Sent	MA
12-Jul-19	LBCCG Committee - Sunshine Coast Conservation & Coastal Forum	Sent	MA
12-Jul-19	LBCCG Committee - 2019/20 LBCCG Annual Work Plan Part A for comment	Sent	MA
12-Jul-19	LBCCG Committee - 2019 Annual Lunch comments	Sent	MA
12-Jul-19	Seqwater (J. O'Mara) - July meeting Reports	Sent	MA
17-Jul-19	The Pump House (M. Bevege) - Solar pump recommendation & quote for Richardson	Sent	MA
17-Jul-19	G. Crick - 2019/20 project suggestions for comment	Sent	MA
18-Jul-19	The Pump House (M. Bevege) - signed Solar pump quote for Richardson	Sent	MA
18-Jul-19	S. Keyes - shade trees proposal for Gartshore property	Sent	MA
26-Jul-19	LBCCG Members - Management Committee meeting notification 8/8/2019	Sent	MA
26-Jul-19	T. Simpson - fencing plan for Keton	Sent	MA